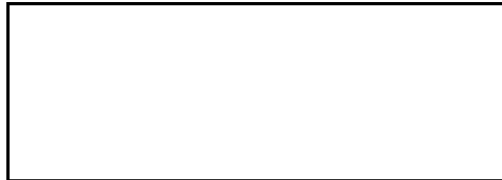


23 June 1983

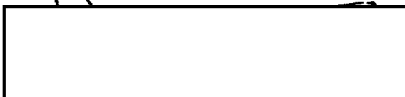
MEMORANDUM FOR THE RECORD

From: EAA Accounting Office
To: Chief, Benefits and Services Division
Subj: Cash shortages and overages

1. At the close of business on 13 June 1983, a shortage of \$5.69 was found in the cash count for the day in Drawer B. I did not count the drawer or Cash Fund at the time. The following day, 14 June an overage of \$7.05 was found in the same drawer.
2. On 20 June 1983, a shortage of \$5.03 was found in the cash count in Drawer A. The daily work was carefully gone over, the cash drawer was counted and a shortage does exist.
3. I have discussed with the clerks these shortages and overages and cannot come up with an explanation. It is recommended that they be excused..



APPROVED:



6/27/83

For EAA Executive Officer

DISAPPROVED:

EAA Executive Officer

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